

Policy Committee Meeting Minutes

Tuesday, March 12, 2019

3:30 p.m.

RCK Annex

Attendees: Barbara Goodman (arrived 3:40 p.m.), John Lumia, Peggy Kelland, Dwight Bonk, Alberta Pedro

Absent: Rob Rubin

There was no community members present at the meeting. The meeting was called to order at 3:32 p.m. by Interim Chair John Lumia.

1. **Approval of Minutes** - Motion made by Peggy Kelland to approve the Policy Committee Minutes of February 13, 2019. The motion was seconded by Dwight Bonk. Vote taken.

Yes: John Lumia, Peggy Kelland, Dwight Bonk, Alberta Pedro

Not Present: Rob Rubin,, Barbara Goodman

Motion carried.

2. **Sub-Committee Report on Board Committee Surveys**

The Policy Committee reviewed the student survey submitted by the Legislative Action Committee regarding how students felt about the impact of Common Core. The Policy Committee agreed that the questions were not appropriately worded. The Policy Committee discussed *Policy 5550 - Student Privacy*. Student surveys which ask about a student's beliefs require parent permission and review of the survey with the parent's ability to opt their child out of participating in taking the survey.

The Policy Committee agreed that board committees should request approval of the Board of Education before sending out anything to students, staff, or the community. In addition, the Committee felt that surveys should be professionally reviewed by administration who are skilled in public relations. The Policy Committee reviewed *Policy 2250 - Board Committees* section, 6(e). The Committee discussed adding language that any press releases, presentations, or surveys will remain under the control of the Board. Any survey or press release should be reviewed by the Superintendent or designee and approved by the Board. In addition, anything disseminated to the public must be professionally

reviewed and approved by the Board of Education. Board committees should be making recommendations to the Board and seek approval of the Board before disseminating anything to the public, including letters, surveys, presentations, etc. Board Committees are less than a majority of the Board and the only way a board member can act is as a majority of the whole Board.

The Policy Committee discussed the students' role on Board Committees. The Policy Committee agreed to add language to the policy that student participation is valued on Board committees. The process for student appointment would include a recommendation of student(s) to the Superintendent or designee by the building administration. Students must not be assigned any work or tasks associated with the committee. The Policy Committee requested a review of the draft language before submitting for First Reading of the Board of Education.

The Policy Committee discussed how Board committees should go about getting approval of the Board. The Committee agreed that Board Committees should report back during Committee Reports on the agenda and seek consensus of the Board.

3. **5300 Code of Conduct - False Reporting and Cell Phone Use**

The Policy Committee reviewed draft language on the Code of Conduct sections including *Intentional False Allegations* and *Cell Phones & Electronic Devices*. The Committee discussed the difficulty in proving an intentional false allegation. Without the admission, it is legally difficult to prove. The Committee also discussed the language regarding educational gaming (with adult permission only), playing games violent in nature, listening to music with headphones, and video/picture taking. The Committee discussed whether if a teacher takes away a phone then the district is responsible. However, if a phone is lost or stolen the district is not responsible. It was recommended that teachers not take the student's phone but should contact administration, and personnel will escort the student and the phone to the main office where the parent can pick up the phone at the end of the school day. Some inappropriate cell phone use may be referred to law enforcement.

The Policy Committee requested review by the attorney. Once reviewed, the draft Code of Conduct will be shared with the Code of Conduct Committee.

4. **7420 Energy Conservation and Consumption**

After speaking with Mr. Broas, Ms. Pedro indicated that Mr. Broas plans to change the set point temperatures as indicated by Ms. Kelland once the window replacement project is complete. The Capital Improvement Committee will inform the District Clerk who will work with Mr. Broas to update the temperature set in the regulation.

Policy 7420 was revised by Director Broas and reviewed by the attorney. The Policy Committee recommends Policy 7420 for First Reading.

5. **7430 Staff Orientation to New Facilities**

Dr. Bonk indicated that orientation to new facilities is currently done by the building level administration. Policy 7430 will be recommended to be retired as it is outdated and non-essential.

6. **Agenda Items for the Next Meeting**

The Policy Committee will complete the review of policies on the Year 1 list including the following:

- *8411-R Private Roads*
- *8414 School Bus Safety*
- *8414.1 Bus Driver Qualifications and Training*
- *8417 Student Transportation in Private Vehicles*

Adjournment

The Policy Committee adjourned at 4:34 p.m.